



WARREN COUNTY BOARD OF EDUCATION

Regular Board Meeting Agenda Packet

March 10, 2008

Closed Session – 6pm

Regular Session – 7pm

Central Administrative Office Building Boardroom

WARREN COUNTY BOARD OF EDUCATION

Warren County Schools Central Office

March 10, 2008

Closed Session – 6pm

Regular Meeting – 7pm

Agenda

1. Opening of Meeting
 - 1.1 Establishment of a Quorum and Call to Order
 - 1.2 Moment of Silence
2. Closed Session
3. Approval of the Agenda
4. Consent Agenda
 - 4.1 Approval of Minutes: February 11, 2008 Work Session 1
 - 4.2 Approval of Minutes: February 11, 2008 Regular Board Meeting 2
5. Special Recognitions
 - 5.1 February Stellar Performer (Draffin)
 - 5.2 February Lights of Character (Lewis)
 - 5.3 Best Attendance for Sixth School Month (Evans)
 - 5.4 Most Improved Attendance for Sixth School Month (Evans)
 - 5.5 Exemplary Student Works Display (Withrow)
6. Call for Public Comments
7. Information Items
 - 7.1 WCMS Literacy Coach Presentation (Jefferies) 8
 - 7.2 End-of-Course First Semester Results (Perry) 9
 - 7.3 Dropout Information (Lewis) 10
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 - 7.5 Salary Installments (Ginn) 13
8. Action Items
 - 8.1 Audit Report for Fiscal Year Ending June 30, 2007 (Ginn) 15
 - 8.2 Gift to Warren New Tech High School (Evans) 16
 - 8.3 Overnight Field Trip Request (Jefferies) 17
 - 8.4 Personnel Report (Mason) 19

9. Board Chairperson's Comments

- 9.1 NSBA Annual Conference: March 29-April 1, 2008, Orlando, FL
- 9.2 NCSBA/NCASA Legislative Action Conference: April 10, 2008, 10am-2:50pm, NCSBA Assembly Hall
- 9.3 Board Meeting: April 14, 2008, 6pm Closed Session, 7pm Regular Meeting
- 9.4 NCSBA President's Invitational Conference: May 8-9, 2008, Grandover Resort, Greensboro, NC

10. Superintendent's Comments

11. Adjournment

Minutes
Warren County Board of Education
February 11, 2008

The Warren County Board of Education met on Monday, February 11, 2008, at 5pm at the central administrative office for a Work Session. Members present were: Mr. Cooper, Dr. Grady, Mr. Jones, Mrs. Lassiter and Mrs. Scott.

Item #1: Mr. Cooper announced the establishment of a quorum and called the meeting to order. Mr. Cooper asked for a moment of silence.

Item #2: Dr. Spain stated that the purpose of the Work Session was to discuss the Golden Leaf Foundation Initiative. At the December 17, 2007 Golden Leaf Foundation meeting, countywide concerns were discussed and a list of categories to address these concerns were identified. Education was one of the concerns voiced by citizens at this meeting. If there is a consensus that education items are a priority for submission to the Foundation, Dr. Spain stated that the school district needs to be prepared to present projects that address those education concerns. Another Golden Leaf meeting will be held on February 26, 2007 at 6:30pm at the Courthouse to discuss the priority of these categories and to agree on which ones to submit to the Foundation. The Foundation would like to see the county submit a project that would have a positive impact for the county and its citizens.

Earlier the school district submitted a Gold Leaf initiative entitled PROJECT PRIDE. Hopefully this initiative will be submitted again along with other projects. Dr. Spain stated that he was looking for some general consensus about educational areas to focus on. The Management Team met last week and came to a consensus of what projects they felt were most important. These projects include: 1) more student experiences especially at the secondary level, 2) one-to-one computers, 3) a facility for Warren New Tech, 4) computers and infrastructure for Warren New Tech, Warren County High and Warren County Middle Schools, 5) increasing the number of mobile labs in the district and 6) expanding on the College Foundation of North Carolina initiative especially at the secondary level. Board members will review projects and let Dr. Spain know if they have any concerns or suggestions.

Item #3: There being no further discussion items, the Work Session was adjourned.

**Minutes
Warren County Board of Education
February 11, 2008**

The Warren County Board of Education met on Monday, February 11, 2008, at 7pm at the central administrative office for their regular meeting. Members present were: Mr. Cooper, Dr. Grady, Mr. Jones, Mrs. Lassiter and Mrs. Scott.

Item #1: Mr. Cooper announced the establishment of a quorum and called the meeting to order. Mr. Cooper asked for a moment of silence.

Item #2: At 6:13pm on motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved convening in closed session to discuss confidential or privileged information and/or confidential student matters including student transfer requests as allowed under General Statutes 143-318.11(a)(1), negotiating the price for the acquisition of real property as allowed under General Statutes 143-318.11(a)(5) and personnel qualifications, competence, performance, character, or fitness as allowed under General Statutes 143-318.11(a)(6).

Item #3: At 7:15pm on motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved reconvening in open session and continuing the closed session during the latter portion of the regular meeting.

Item #4: Mr. Cooper called for approval of the agenda. On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the agenda.

Item #5: Mrs. Lassiter made a motion that action items #8.1, #8.5, #8.6, #8.7 and #8.8 be moved to the consent agenda. The motion failed due to no second of the motion.

Item #6: On motion by Mrs. Scott, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the consent agenda item #4.1 minutes of the January 14, 2008 regular meeting and added #8.1 Copier Management Agreement to the consent agenda.

Item #7: On motion by Mrs. Scott, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the Copy Management Agreement with Toshiba Business Solutions effective January 2008 until June 30, 2013.

Item #8: The Board of education recognized the following:

Board of Education Recognition for Training from North Carolina School Boards Association Academy for School Boardmanship:

Al L. Cooper, Jr.	Level 6 (401-500 hours of training)	Award of Distinction
Charles S. Grady	Level 6 (401-500 hours of training)	Award of Distinction
Calvin C. Jones	Level 6 (401-500 hours of training)	Award of Distinction
Lynne T. Lassiter	Level 2 (31-100 hours of training)	Certificate of Merit
Roberta S. Scott	Level 8 (601-700 hours of training)	Bronze Award

LSTA School Library Collection Development Grant:

Gail Cooper	South Warren Elementary	\$10,000 from the State Library of NC
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Stories to Remember: Oral Histories of Warren County Grant:

Nikeena Boyd-Kearsey	Warren County Middle	\$1,000 from Read 2 Succeed Grant
Nikeena Boyd-Kearsey	Warren County Middle	\$247 from Donors Choose Grant
Gwendolyn White	Warren County Middle	\$1,000 from Read 2 Succeed Grant
Gwendolyn White	Warren County Middle	\$247 from Donors Choose Grant

“A Field Trip in the Classroom” Project:

Karen Fleming	Warren County Middle	\$450 from the PTSA & \$500 from Wal-Mart
Dennis Snead	Warren County Middle	\$450 from the PTSA & \$500 from Wal-Mart

Phi Sigma Pi Donation of School Supplies:

Steven Schott	Warren County Middle	\$650 from NCSU Honor Fraternity Phi Sigma Pi
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January Stellar Performer: Mary Henderson South Warren Elementary School

January Lights of Character: Libby Morgan (Student) Mariam Boyd Elementary School
Blake Osting (Student) Northside Elementary School
Trey Joyner (Student) South Warren Elementary School
Jacob Thompson (Student) Vaughan Elementary School
Evan Brooks (Student) Warren County Middle School

I. Crystal Martin (Student) Warren County High School
II. Brittany Jones (Student) Warren New Tech High School
School
Donna Robertson (Staff) Central Office

Best Attendance for Fifth School Month: 96.78% Attendance Warren New Tech High School

Most Improved Attendance for Fifth School Month: 1.57% Increase Warren County High School

Exemplary Student Work: Kaila Robinson Mariam Boyd Elementary School, Grade 2
Ms. Sheila Seward & Northside Elementary School, Pre-K Class
Mrs. Mattie Boyd’s Class
Mercedes Blackwell South Warren Elementary School, Grade 5
Mary Frances Vaughan Elementary School, Grade 4
Hamilton King Warren County Middle School, Grade 7
Ms. Jaelyn Bell’s Warren New Tech High School, Grade 9
Computer Applications/
Digital Media Class

Item #9: Mr. Cooper asked if there were any public comments. There were none.

Item #10: The Board received information from Ms. Jefferies regarding the benchmark test results for the second quarter. Benchmark tests include the material covered during the first two nine weeks. Higher level test items were included in this benchmark assessment. The schools are doing a variety of things to increase student achievement. They are utilizing America’s Choice, which is a math and literacy program, and using Scantron for testing during the nine-week period. The Study Island program is also being used. Personal Education Plans (PEPs) are written for students below level III and tutorials are available for students below level III. Staff development is held at individual schools and also district-wide to assist teachers with goals and objectives. Practice tests are used prior to end-of-course and end-of-grade tests. All these interventions should prepare students to score level III or IV on end-of-course

and end-of-grade assessments. Benchmark data for the high school for the second quarter is currently not available as the assessment had to be rescheduled.

Item #11: The Board received information regarding the timeline for the 2008-2009 budget from Ms. Ginn. The following schedule lists the tasks to be performed and the date each is required to be completed (noting that dates are subject to change):

February	FY 2008-2009 Budget Expenditure Analysis
February 25	Analysis of Fiscal Needs for Programs and Services-Principals, Senior Staff and Directors
March 3	Directors and Principals Priority List to be Received
March 7	Principals Meeting: Budget Planning and Final Priority Listing
TBA	Joint Meeting with Board of Education and County Commissioners
March 10	Budget Work Session with Superintendent's Senior Staff - Final FY 2008-2009 Budget
March 18	Budget Work Session with Board
April 7	Board of Education Action on FY 2008-2009 Budget Request
April 8	Submit FY 2008-2009 Budget Request to County Commissioners for Approval
June 10	Continuation Request to Board of Education for Action
July 1	Notification from County Commissioners of Action Taken
July/August	Board of Education Action on Balanced Budget Resolution after Commissioners Approval
NOTE:	Until the budget ordinance or an interim budget ordinance is properly approved by the Board of Education, no expenditures may be made or purchase orders issued after June 30 th as per G. S. 115C-434.

Item #12: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved the \$1,000 Read 2 Succeed grant from the North Carolina Library Media Association and the \$247 grant from Donor's Choose for Warren County Middle School. Both of these grants will be utilized towards a collaborative project, *Stories to Remember: Oral Histories of Warren County*, by Mrs. White, media coordinator, and Mrs. Boyd-Kearsey, an eight grade social studies teacher. The school and district administration are very appreciative of these grants.

Item #13: On motion by Mrs. Scott, which was seconded by Mrs. Lassiter and duly carried by unanimous vote, the Board approved the \$450 donation from Warren County Middle School Parent Teacher Student Association and the \$500 donation from Wal-Mart for Warren County Middle School. Mr. Snead, assistant principal, and Mrs. Fleming, an eighth grade math teacher, were instrumental in coordinating this project. These donations will be used to fund "A Field Trip in the Classroom" project. The school and district administration are very appreciative of these grants.

Item #14: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved \$650 of school supplies by the North Carolina State University Honor Fraternity Phi Sigma Pi to Warren County Middle School. Mr. Schott, a Teach for America exceptional children teacher, was instrumental in securing this donation. The school supplies will be used by Mr. Schott's students. The school and district administration are very appreciative of this grant.

Item #15: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved the Resolution in Support of HB 1740: School Board Fiscal Accountability Act. This bill would give communities where the school board and the county commission both pass this resolution the authority to transfer the fiscal responsibility for schools to the school board.

Item #16: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the Resolution in Support of HB 359: Restore Flexibility to the School Calendar. This bill would allow districts to apply for district-wide waivers instead of only individual

school waivers. Waivers are needed for educational purposes including alignment of the calendar with the local community college or university, accommodating Advanced Placement or International Baccalaureate exams and accommodating block scheduling.

Item #17: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the Resolution in Support of Sales Tax Exemption/Refund for Public Schools. The General Assembly eliminated the entire sales tax refund in the 2005 Budget Bill effective with the 2006-2007 fiscal year. During the 2006 session, the General Assembly reinstated the local portion of the refund, but did not reinstate the state portion.

Item #18: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the Resolution in Support of Out-of-State Student Scholarship Provision. This provision would repeal the statute which allows out-of-state public university students to be classified as in-state for tuition purposes.

Item #19: Mr. Cooper made the following announcements:

- NCSBA Understanding the Role of the School Board Chair: February 20, 2008, NCSBA Assembly Hall, Raleigh, NC
- NCSBA Personnel Law Conference (repeat of December conference): February 21-22, 2008, Sheraton Imperial, RTP, NC
- Golden Leaf Foundation Initiative Meeting: February 26, 2008, 6:30pm, Warren County Courthouse. Mr. Cooper noted that he was looking for great things to come from this meeting.
- Board Meeting: March 10, 2008, 6pm Closed Session, 7pm Regular Meeting
- NSBA Annual Conference: March 29-April 1, 2008, Orlando, FL
- NCSBA/NCASA Legislative Action Conference: April 10, 2008, 10am-2:50pm, NCSBA Assembly Hall, Raleigh, NC
- NCSBA President's Invitational Conference: May 8-9, 2008, Grandover Resort, Greensboro, NC

Item #20: Dr. Spain made the following comments:

- Requested that Board members check their calendar for possible meeting dates with county commissioners. The administration is currently looking at February 28th and March 3rd through March 6th. Board members will be called regarding their availability. The purpose of the meeting is to share the school district's successes and challenges.
- The Superintendent and John Dornan of the Public School Forum will be speaking before the Joint Oversight Education Committee of the North Carolina General Assembly tomorrow to discuss the Collaborative Project.
- On February 25, 2008 at 6:30pm in the Warren County High School theatre a public meeting will be held for students, parents and the general public regarding high school reform initiatives. A presentation and specific information on Warren County High, Warren New Tech High and Warren Early College High Schools will be provided. An opportunity for parents to ask questions will also be provided. After this initial meeting, a series of meetings will take place targeting the current eighth grade population to discuss the enrollment process for these schools.
- The administration informed pastors and other various groups that the district administration is available to speak to organizations about school and education topics. On February 19th at 6pm, the Superintendent will meet with the North Warren Alumni organization to discuss high school reform. This group has a great deal of interest in education.
- Warren County High and Warren County Middle Schools are commended for successfully completing their Southern Association of Colleges and Schools re-accreditation.

- North Carolina Healthy Schools announced that Warren County Schools' School Health Advisory Council has been awarded a mini-grant of \$4,968.95 for their "In Step to Wellness" employee worksite wellness program. The overall goal of this program is to improve employee weight while increasing the knowledge of health issues. The school district was one of 10 or fewer agencies chosen to receive this funding.
- The Superintendent will be attending the American Association of School Administrators conference in Tampa beginning on Wednesday and returning on Monday afternoon.

Item #21: At 8pm on motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved reconvening in closed session to continue the session that began earlier in the evening.

Item #22: At 8:33pm on motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved convening in open session.

Item #23: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved the Personnel Report. Resignations and a vacancy list were presented for information and acknowledged.

Employment

Adrena Howell, Exceptional Children Teacher Assistant, Northside, effective 02/12/08
 Patrick Pinkney, Bus Driver, District-wide, effective 02/07/08
 Bryan Shearin, Bus Driver, District-wide, effective 01/22/08
 Tracy Smith, Fourth Grade Teacher, Northside, effective 02/12/08

Extra Duty Assignments

Maurice Crump, Jr., Head Football Coach, WCHS, effective 07/01/08
 Ryan Hurley, Volunteer Assistant Boys' Track Coach, WCHS, effective Spring Season 2008
 Morton Jones, Head Girls' Track Coach, WCHS, effective Spring Season 2008
 Richard Clay Jones, Head Golf Coach, WCHS, effective Spring Season 2008
 Shannon Jones, Head Girls' Softball Coach, WCHS, effective Spring Season 2008
 Donald Moody, II, Head Baseball Coach, WCHS, effective Spring Season 2008
 Colleen Neuer, Assistant Girls' Softball Coach, WCHS, effective Spring Season 2008
 Tom Traylor, Head Boys' Tennis Coach, WCHS, effective Spring Season 2008
 Johnny Williams, Head Boys' Track Coach, WCHS, effective Spring Season 2008

Extra Duty Assignments – After School Tutor, WCHS, effective 01/28/08

Carl Ayscue, Maurice Crump, Jr., Jenna Davis, Carlie Ewen, Edythe Hampson, Jennifer Harper, James Howell, Ryan Hurley, Laikhe Jones, Fode Kamara, Hassan Kingsberry, Shenika Lockett, Patricia London, Jack Long, Christa Moody, Ingrid Palmer, Jennifer Preston, Keith Starr, Symone Stephenson, Johnny Williams

Extra Duty Assignments – After School Tutor, WCMS, effective 02/12/08

Dolah Edmonds, Karen Fleming, Michael Hawkins (Before School Tutor), Anthony Herndon, DeAnna Lewis, Arnetta Lucas, Steven Schott, Annie Skipwith, Carolyn Sykes, Jacqueline Teeters, Carolyn Walker, Sharon West (Young Scholars Tutor)

Substitutes

Ernestine Alston, EC Bus Monitor, District-wide, effective 01/23/08
 Carla Boyd, Substitute Teacher, District-wide, effective 02/12/08
 Derrick Carter, Substitute Bus Driver, District-wide, effective 01/09/08

Barbara Newell, Substitute Bus Driver, District-wide, effective 01/16/08
Ida Pierce, Substitute Teacher, District-wide, effective 02/12/08
Pamela Seward, Substitute Bus Driver, District-wide, effective 01/16/08
Jennifer Wilker, Substitute Teacher, District-wide, effective 02/12/08
Alice Young, Substitute Bus Monitor, District-wide, effective 01/28/08

Resignations

Jacqueline Teeters, Science Teacher, WCMS, effective 06/17/08
Jamie Wilkerson, Media Coordinator, WCHS, effective 06/16/08

Vacancies

Slot #4004, Mariam Boyd, Exceptional Children Teacher
Slot #1043, South Warren, Pre-Kindergarten Teacher
Slot #4009, South Warren, Exceptional Children Teacher
Slot #3508, South Warren, Reading First Coach
Slot #7505, WCHS, Media Coordinator
Slot #4026, WCMS, BED Teacher
Slot #1136, WCMS, Science Teacher
Slot #2036, WECHS, Principal

Item #24: On motion by Dr. Grady, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the Salary Study as modified to be effective beginning with the 2008-2009 fiscal year.

Item #25: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the meeting was adjourned.

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.1

Item Title: Warren County Middle School Literacy Coach Presentation

Prepared by: Ms. Jefferies Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Warren County Middle School was provided a literacy coach for this school year. Jacqueline Hargrove, literacy coach, will provide a presentation on what a literacy coach does and how that impacts student achievement.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.2

Item Title: End-of-Course First Semester Results

Prepared by: Mr. Perry Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Warren County High School students took End of Course tests in January. Results for Algebra II, Biology, Chemistry, Physics and Physical Science were delayed from the State Department.

Warren County High School				
	Fall 2004	Fall 2005	Fall 2006	Fall 2007
Algebra I	69.6	64.5	14.3	31.8
Algebra II	80.6	58.9	27	31.9
Biology	37.8	44.1	53.6	27.4
Chemistry	55.3	74	n/a	41.3
Civics & Economics	n/a	32.4	40.8	43
English I	55.8	71.2	46.2	70
Geometry	36.9	41	25.6	9.4
Physics	76.5	100	n/a	47.6
Physical Science	44.3	62.7	n/a	27.2
U.S. History	n/a	19.8	34.2	33

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.3

Item Title: Dropout Information

Prepared by: Ms. Lewis Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Each year the North Carolina Department of Public Instruction collects data from all school systems in the state on the number of students in grades 7-12 who drop out of school.

For the purposes of this reporting, dropouts are defined as students who are enrolled in Warren County Schools for 20 days during the school year of the count (2006-07), but were not in school on the 20th school day of the following school year (September 2007). Students who transferred to other school systems, graduated, or were in our school system for less than 20 days during the 2005-06 school year are not included in the count. Students who enroll in a community college and students who were previously reported as dropouts are included in the count. Additionally, students who were on long-term suspensions but did not return and students who were expelled from school are also to be included.

Warren County's system-wide (7-12) dropout rate increased from 2.67 during the 2005-2006 school year to 4.11 during the 2006-2007 school year. The 9-12 dropout rate also increased from 3.82 during the 2005-2006 school year to 5.88 during the 2006-2007 school year. The local 7-12 and 9-12 rates are above the state rate rates of 3.63 and 5.27, respectively. The chart on the following page provides a breakdown of the district's last five years' dropout data.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

**Warren County Schools
DROPOUT DATA
FIVE-YEAR ANALYSIS**

	2006-2007	2005-2006	2004-2005	2003-2004	2002-2003
Gender					
Male	48 (63%)	23 (58%)	35 (57%)	33 (55%)	37 (62%)
Female	22 (37%)	17 (42%)	26 (43%)	26 (44%)	23 (38%)
Race					
Black	40 (64%)	23 (57.5%)	42 (69%)	33 (56%)	40 (67%)
Hispanic	5 (8%)	1 (2.5%)	1 (2%)	--	1 (2%)
Native American	1 (1%)	1 (2.5%)	4 (7%)	5 (8%)	2 (3%)
White	14 (23%)	14 (35%)	13 (21%)	19 (32%)	16 (27%)
Other	1 (1%)	1 (2.5%)	1 (1%)	2 (4%)	--
Grade					
7th	--	--	--	--	--
8th	1 (1%)	1 (2.5%)	6 (10%)	3 (5%)	1
9th	28 (47%)	17 (42.5%)	26 (42%)	18 (31%)	33 (55%)
10th	7 (12%)	13 (32.5%)	12 (20%)	19 (32%)	15 (25%)
11th	18 (30%)	7 (17.5%)	12 (20%)	13 (22%)	9 (15%)
12th	6 (10%)	2 (5%)	5 (8%)	6 (10%)	2 (3%)
Age					
<16	5 (8%)	6 (15%)	8 (13%)	2 (3%)	6 (15%)
16	13 (22%)	10 (25%)	18 (30%)	15 (25%)	17 (28%)
17	21 (35%)	19 (47.5%)	16 (26%)	16 (27%)	15 (25%)
18	17 (29%)	3 (7.5%)	14 (23%)	18 (18%)	19 (32%)
19	3 (5%)	5 (2.5%)	5 (8%)	6 (10%)	2 (3%)
19+	1 (1%)	-----	--	2 (4%)	1 (2%)

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.4

Item Title: Life Skills Classes

Prepared by: Mrs. Hilliard Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Three supplementary life skills classes will be included/offered to Warren County High School students via presently conducted life skills classes or after school programming. The first class, *Wise Guys*, will be provided after school twice per week for eight weeks for male students. Attendance is voluntary, but parent permission is needed for male students to participate in this class. Mr. Perry and other male teachers at the high school will lead students in this material, with the purpose of educating adolescent males about issues concerning self, values, future goals, and human sexuality. Students will be empowered to make wise decisions that can affect and alter their future positively.

The *ASPIRE* classes will be integrated into the Life Skills course presently taught at the high school, one day per week for eight weeks. These classes, taught by Katherine Hilliard, school health educator, will teach teens to resist negative pressures surrounding teen sexual activity, providing information that will allow them to make wise decisions aimed at attainment of future goals.

Earlier, the Board approved the G.I.R.L.S. (Getting Into Real Life Stuff) program that is held after school to improve the self-esteem for female students and taught by Tammy Rodwell, school nurse. The *Love U 2* classes will be incorporated in the G.I.R.L.S. program to provide guidance, knowledge, and skills to help females more successfully navigate relationship experiences.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.5

Item Title: Salary Installments

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Warren County Schools has offered installments (10 months of employment with check payments 12 months) for several years. Recently, due to Revenue Code changes, we will need to make changes. Listed below are the concerns:

1. Present Installment Plan
2. IRS reclassification of deferred compensation
3. A default or revoke by an individual will create a 20% federal tax penalty to ALL participants.

It is our opinion, since the default of any one individual can affect all employees electing our present plan; we strongly recommend the Board sanction the State Credit Union and/or our banks in offering their Summer Cash Plan.

Attached is additional supporting information.

See additional information attached

Funding Source: _____

Recommended Action:

Action

Estimated Cost: _____

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Deferred Compensation

Section 409A of the Internal Revenue Service (IRS) Code, was enacted in October 2004 and was generally effective on January 1, 2005. Section 409A applies to compensation that workers earn in one year but that is not paid until a future year. This is referred to as nonqualified deferred compensation. However, section 409A does not apply to qualified plans such as a section 401(k) plan or to a section 403(b) plan or a section 457(b) plan.

The IRS does not require that school districts offer their employees an election between being paid over the school year and being paid over a 12-month period. However, NC G.S. 115C-302.1(b) reads in part, “Any individual teacher who is not employed in a year-round school **MAY** be paid in 12 monthly installments if the teacher so requests **on** or before the first day of the school year...Teachers employed for a period of less than 10 months shall not receive their salaries in 12 installments.” If a school system offers the 12-monthly installments option, the actions for Section 409A compliance must be fully implemented and administered.

The Internal Revenue Service Code, Section 409A, requires employers who provide its’ employees with an option to defer compensation earned in one year to another (10-month salary over 12-months) to implement specific election rules that comply with Section 409A requirements.

Public school employees who are paid on a 10-month basis that elect an option to have their 10-month salary paid over a 12-month period, creates what the IRS defines as non-qualified deferred compensation. This nonqualified deferred compensation is subject to additional taxes, including a 20% additional income tax. To prevent the employee from incurring these additional taxes, the school system must implement specific “election rules” and ensure that employees strictly adhere to the requirements of these rules.

Of particular note is the fact that once an election is made, it comes **IRREVOCABLE** during that school year. A 20% penalty is incurred upon **ALL** participants when a single employee is allowed to revoke/change an election.

Effective with the 2008-2009 school year, school systems offering a 12-month pay option must comply with the following:

- The employee must give a written election to the employer that notifies the employer that the employee wants to spread out the compensation.
- The election must be made before the beginning of the work period (for example, before the first day of the school year).
- The election must be irrevocable, so that it can’t be changed after the work period begins.

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.1

Item Title: Audit Report for Fiscal Year Ending June 30, 2007

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

The Superintendent recommends that the Board approve the Audit Report for fiscal year ending June 30, 2007

Supporting Information:

Dixon Hughes, PLLC has completed the Audit Report for the fiscal year that ended June 30, 2007. Warren County Schools received an unqualified opinion on its financial statement. The auditors did not include a management letter because the points they needed to communicate are included as findings in the financial reports. The Management's Discussion and Analysis (MDA) report to Dixon Hughes is attached. A brief report on the audit will be presented during the meeting.

Attachment-Board Members Only

Funding Source: _____

Recommended Action:

Action

Estimated Cost: _____

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.2

Item Title: Gift to Warren New Tech High School

Prepared by: Mr. Evans Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

The Superintendent recommends that the Board approve the \$520 donation from Citizens Insurance and Bonding Company to Warren New Tech High School.

Supporting Information:

In accordance with Board Policy 8410, the Board of Education must take action on gifts given to schools and/or the school district. Warrenton business, Citizens Insurance and Bonding Company, donated \$520 to Warren New Tech High School for the purpose of printing brochures and other media materials to promote a factual and positive advertisement of the school.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.3

Item Title: Overnight Field Trip Request

Prepared by: Ms. Jefferies Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

The Superintendent recommends that the Board approve the attached overnight field trip request.

Supporting Information:

In accordance with Board Policy 5430, the Board of Education must approve overnight field trip requests. An overnight field trip request is attached as listed below:

Warren County High School: Vocational Industrial Clubs of America (VICA)/
Masonry Students
NC Skills VICA Competition
Greensboro Coliseum
Greensboro, North Carolina
April 14-16, 2008

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Warren County Schools
 Overnight Field Trip and Activity Bus/Van Request

Note: This form must be submitted to the Superintendent on the Monday prior to the Board of Education meeting for approval.

This form should be typed.

School: <u>352</u> Grade: _____ Date(s) of Trip: <u>04/14/08</u>	Department/Club: <u>VICA/MASONRY</u>
310: Hawkins Ed. Center 330: Mariam Boyd Elementary 340: Northside Elementary 344: South Warren Elementary 348: Vaughan Elementary 352: WCHS 354: WCMS	Destination: <u>Greensboro</u> City: <u>Greensboro</u> State: <u>NC</u>

Departure Date: 04/14/08 Time: 7:00am Return Date: 04/16/08 Time: 2:00pm

Describe fully the site(s) to be visited and the activities to be engaged in by participants: We will be attending the NC SKILLS VICA Competition at the Greensboro Coliseum

Relate the trip's activities to the specific portion of the curriculum under study. Students will compete against other students across the State, show casing their ability to lay Bricks and Blocks.

Expenses to be incurred per student:
 Registration: \$ _____ Hotel/Motel: \$ 60.00 per student Transportation: \$ _____ Food: \$ _____ Other: \$ _____

Student Cost: \$ _____ Chaperone Cost: \$ _____ Insurance information on file for each student: Yes No

Bus Driver(s): Michael Perry

I have approved this activity and this request is submitted with full knowledge and understanding of the Warren County Board of Education policies governing use of activity buses.

Sponsor's Signature: Michael Perry Date: 2/12/08

As principal I have collected and placed on file a signed copy of the Field Trip and Medical Treatment Consent Form for each student participating in this trip and confirm that each student attends the Warren County School system. Furthermore, all adults serving as chaperones are Warren County School employees, parents of students on the field trip, and/or school volunteers.

Principal's/Director's Signature: Dwayne Coffey Date: 2/12/08

Board of Education Approval: _____ Date: _____

Bus or Van Requested	Number Requested	Student Passengers	Teacher(s) Passengers	Chaperone(s) Passengers	Total Number Passengers
Bus	1	20	1		21

Mode of Travel: Commercial Coach Other (please specify) _____

BUS GARAGE USE ONLY:

Date Received: _____ Vehicle(s) Approved: _____ Bus(es): _____ Van(s): _____

Signature: _____ Date Approved: _____

Original: Submit To Supt's Office _____ Transportation
 _____ School (Once Approved) IS-112 Revised 07/2004

Meeting Date
March 10, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.4

Item Title: Personnel Report

Prepared by: Dr. Mason Approved by: Dr. Ray V. Spain Date: Mar. 7, 2008

Recommendation:

The Superintendent recommends that the Board approve the Personnel Report as presented.

Supporting Information:

The personnel report is presented for approval. A vacancy list, along with any applicable transfers, resignations and retirements, is provided as information.

Attachment-Board Members Only

Funding Source: _____

Recommended Action:

Action

Estimated Cost: _____

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						