



WARREN COUNTY BOARD OF EDUCATION

Regular Board Meeting Agenda Packet

November 3, 2008

Closed Session – 6:00pm

Regular Session – 7:00pm

Warren County Schools Central Administrative Office

WARREN COUNTY BOARD OF EDUCATION
Warren County Schools Central Administrative Office
November 3, 2008
Closed Session – 6:00pm
Regular Meeting – 7:00pm

Agenda

1. Opening of Meeting
 - 1.1 Establishment of a Quorum and Call to Order
 - 1.2 Moment of Silence
2. Closed Session
3. Consent Agenda
 - 3.1 Approval of Minutes: October 13, 2008 Regular Board Meeting 1
 - 3.2 Approval of Minutes: October 23, 2008 Call Board Meeting 7
4. Approval of the Agenda
5. Special Recognitions
 - 5.1 2008 Career & Technical Educator of the Year (Hudgins)
 - 5.2 Master Automobile Technician Award (Hudgins)
 - 5.3 October Stellar Performer (Draffin)
 - 5.4 October Lights of Character (Lewis)
 - 5.5 Best Attendance for Second School Month (Evans)
 - 5.6 Exemplary Student Work (Mason)
 - 5.7 NCAEOP District 10 Annual Fall Conference Recognitions (Mushaw)
6. Call for Public Comments
7. Information Items
 - 7.1 America's Choice Update (Mason) 9
 - 7.2 Second Reading of Policy 5000 Series (Evans) 11
 - 7.3 Charter School Enrollment (Ginn) 12
 - 7.4 Supplement Schedule (Ginn) 13
 - 7.5 Expansion Budget Update (Ginn) 15
8. Action Items
 - 8.1 2009-2013 Strategic Technology Plan (Withrow) 17
 - 8.2 2008-2009 Budget Amendment #1 (Ginn) 18

8.3	2008-2009 Budget Amendment #2 (Ginn)	21
8.4	Gift to South Warren Elementary School (Evans)	24
8.5	Gift to Vaughan Elementary School (Evans)	25
8.6	Modification to School Calendar (Evans)	26
8.7	Overnight Field Trip Request (Mason)	27
8.8	Personnel Report (Polakiewicz)	29
9.	Board Chairperson's Comments	
9.1	NCSBA Annual Conference: November 10-12, 2008, Sheraton, Greensboro, NC	
9.2	Board Meeting: December 8, 2008, 6:00pm Closed Session, 7:00pm Regular Meeting	
10.	Superintendent's Comments	
11.	Adjournment	

**Minutes
Warren County Board of Education
October 13, 2008**

The Warren County Board of Education met on Monday, October 13, 2008, at 7:00pm at the central administrative office for their regular meeting. Members present were: Mr. Cooper, Dr. Grady, Mr. Jones, Mrs. Lassiter, and Mrs. Scott.

Item #1: Mr. Cooper announced the establishment of a quorum and called the meeting to order. Mr. Cooper asked for a moment of silence.

Item #2: At 6:10pm on motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved convening in closed session to discuss personnel qualifications, competence, performance, character, or fitness as allowed under General Statutes 143-318.11(a)(6).

Item #3: At 6:55pm on motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved reconvening in open session.

Item #4: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved the consent agenda item #3.1 Minutes of September 8, 2008-Regular Board Meeting. Also approved as a part of the consent agenda are items #8.1 Supplement for Junior Varsity Volleyball Coach, #8.2 Warren County High School Athletic Equipment Safety Concerns, and #8.3 Warren County Middle School Athletic Equipment Safety Concerns.

Item #5: Mr. Cooper called for approval of the agenda. On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved the amended agenda.

Item #6: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved adding the Warren County High School junior varsity volleyball coach position to the Athletic Supplement Schedule with a supplement of \$300.

Item #7: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved replacing the high jump pit at a cost of \$4,769 and replacing 50 hurdles at a cost of \$3,894. These items are used by the track teams at Warren County High and Warren County Middle Schools.

Item #8: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved replacing the blocking sled at a cost of \$5,734.61. This equipment is used by the football team at Warren County Middle School.

Item #9: The Board of Education recognized the following:

September Stellar Performer:	Anne Christensen	South Warren Elementary School
September Lights of Character:	Thomas Winters	Mariam Boyd Elementary School
	Jontavious Henderson	Northside Elementary School
	Darrius Davis	South Warren Elementary School
	Rhonda Bobbitt	Vaughan Elementary School
	Sadie Webb	Warren County Middle School
	Gabrielle Kearney	Warren County High School
	Sam Carter	Warren Early College High School

	Renford Lynch Martha Moss	Warren New Tech High School Central Office
Best Attendance for First School Mo.:	99.03%	Warren Early College High School
NCCU Master Degree Program:	Chelsa Jennings Elaine Leet Karen Paynter Teresa Solomon Johnnie Wilkins Willistine Williams	Mariam Boyd Elementary School Mariam Boyd Elementary School Mariam Boyd Elementary School Mariam Boyd Elementary School Mariam Boyd Elementary School Mariam Boyd Elementary School
Recognition for Staff Member:	Emmy Coleman	Years of Service Recognition

Item #10: Mr. Cooper asked for public comments. There were none.

Item#11: The Board received information from Ms. Ginn regarding the financial report for the first quarter, July 1, 2008 through September 30, 2008. The majority of programs have expended approximately 25 percent of their funds. Some exceptions include PRC 015 Technology which has expended 74.82 percent of available funds. This is due to the necessary renovations performed on the Hawkins campus for Warren New Tech High School. Another exception is PRC 033 Incentive Pay which has spent 98.80 percent of available funds due to incentive payments made to certified staff on September 30, 2008. PRC 071 Education Reform Pilot Program has spent 260.44 percent of funds because reimbursement has not yet been received from The Collaborative Project. PRC 306 Medicaid Direct Service has spent 72.78 percent of available funds because this account is spent first and then other exceptional children accounts are used. PRC 706 Local Transportation is -77.15 because the district has received reimbursement for fuel used for maintenance vehicles. PRC 802 Operation of Plant has expended 77.41 percent of funds due to utility costs and because purchase orders have been processed for building improvements. PRC 070 Impact Area Grants has expended 89.24 percent of funds because exceptional children grants funds have not yet been received.

Item #12: The Board received information from Mr. Evans concerning the status of fuel in the district. He noted that fuel for buses has been limited and the arrival of fuel has recently been three days late. Field trips have been canceled for the month of October. Field trips involving competition are being approved, but fuel used must be replaced.

Item #13: The Board received information from Mr. Evans regarding the first reading of revised Policy 3610 Counseling Program. The North Carolina School Boards Association (NCSBA) has recommended these statutory mandated revisions. On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved moving this item to action item #8.10.

Item #14: The Board received for information and a first reading the Policy 5000 series (Community Relationships) from Mr. Evans. Policy 5022 Registered Sex Offenders was just received from NCSBA and copies were provided to Board members. This policy includes mandated statutes. Mr. Evans noted that Policy 5210 Distribution and Display of Non-school Material has four options to choose from when giving out non-school materials from different entities. Dr. Spain noted that it would be helpful to receive principal input on this policy and then bring a recommendation to the Board regarding these options. Mr. Evans stated that in Policy 5250 Raffles there is a limit set for these. Dr. Spain noted that the Superintendent would be in charge of putting together a team as called for in Policy 5071/7351 Electronic Stored Information Retention. Members of the team would include a technology department staff member, an administration staff member, the school board attorney, and possibly the public information staff member.

Item #15: The Board received updated information on the Golden Leaf grant project from Dr. Spain. The school district grant, “Digital Classrooms & Technology Support for High School Reform,” was approved for \$1.1 million which is \$144,000 less than what was requested. A meeting was held with the Management Team to review how to handle the reduction in requested funding. The use of grant proceeds will be used to provide technology support for the three high schools. Laptop computers will be provided to Warren Early College High, desktop computers will be provided to Warren New Tech High, and mobile laptop carts and additional computer labs will be provided for Warren County High. This technology equipment will provide additional on-line course options for high school students. All classrooms throughout the district will be renovated as digital classrooms which will include laptops, scanners, and data projectors. A large component of the grant will involve providing staff development for technology equipment. The team decided that utilizing grant funding to hire an additional staff member for training and staff development for at least the first year would be the best option. This project will be implemented over a two-year period and an implementation schedule is being developed. Hardware vendors will also need to be selected. Principals have been asked to solicit two teachers who agree to begin using new technology equipment and to attend staff development sessions with stipends provided. These classrooms and teachers will then serve as a working model for each school. Sustaining the project will be a challenge as computer equipment has a two to three-year replacement cycle. Additional grant funding will be sought to assist with equipment replacement. At the end of two years, an evaluation of the grant will be conducted to determine if the grant had a positive affect on student scores, teacher retention, lower dropout rate, etc. Data will continue to be provided to the Golden Leaf Foundation five years after the project has ended. The Board will be kept informed on the progression of this project.

Item #16: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the donation of \$1,000 from the Warrenton Emmanuel Episcopal Church to the school district. This donation will be applied to replace funds used for implementing the new standardized dress code. The schools and district administration are very appreciative of this donation.

Item #17: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the donation of \$1,278 in uniform clothing from Walt’s Uniform & Clothing to Mariam Boyd Elementary School. This donation will be used to help develop a clothing closet at the school to assist students in complying with the Standardized Dress Policy. The school and district administration are very appreciative of Mr. Williams’ donation.

Item #18: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the donation of seven computers and Web cams valued at \$15,000 from the UNC Rural Education Support Program to Northside Elementary School. This technology equipment will greatly enhance the educational services at the school. The school and district administration are very appreciative of this generous donation.

Item #19: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the donation of 250 tons of gravel valued at \$3,000 from Vulcan Materials to South Warren Elementary School. This gravel will be placed in the staff parking lot at the school. The school and district administration are very appreciative of this donation and thanked the Parent Teacher Association who was very instrumental in obtaining this gift.

Item #20: On motion by Mr. Jones, which was seconded by Mrs. Scott and duly carried by unanimous vote, the Board approved the following as district goals for the 2008-2009 school year:

- Reduce the teacher turnover rate to be equal to or less than the state average.

- Increase the percent of students scoring at Level III and/or Level IV to 75 percent.
- Align professional development, human resources, and budget to support instructional priorities.
- Achieve a school participation rate that meets or exceeds the state average on the Teacher Working Condition Survey.

Dr. Spain noted that these goals would be broken down into strategies and objectives in order to attain them.

Item #21: On motion by Mrs. Scott, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the Personnel Report. Resignations, retirements, and a vacancy list were presented for information and acknowledged.

Employment

Edmund Branch, Child Nutrition Assistant, Northside, effective 09/29/08 – 10/29/08
 Carolyn Buffaloe, NCWISE Coordinator, District-wide, effective 10/14/08
 Marilyn Lesak, Reading Intervention, Vaughan, effective 10/15/08
 Elvelon Mason, Technology Trainer, District-wide, effective 10/14/08

Extra Duty Assignment – Young Scholars Program, South Warren, effective 10/14/08

Heide Alston, Brenda Brothers, Anne Christensen, Lenora Clark, Kerri Connelly, Gail Cooper, Kristal Cozart (College Student), Michael Drezner, Celestine Faines, Kimberly Foley, Diane Forsythe, Deborah Foster, Michael Hawkins, Mary Henderson, Della Humphrey, Nurisha Jones, Stanley Jones (Bus Driver, College Student), Elsie Kearney, Katherine Munn, Connie Palmer, Latonia Person, Shena Royster-Davis, Tomeka Sidberry, Pearl Simes (Site Coordinator), Glenda Solomon, Katherin Smith, Hilda Terry, Brenda Whitted

Extra Duty Assignments

Brian Boyle, After School Tutorial, WCMS, effective 2008-2009 SY
 Trevor Brown, After School Math Tutorial, WCMS, effective 2008-2009 SY
 Trevor Brown, Volunteer Assistant Soccer Coach, WCHS, effective 2008-2009 SY
 Jeffrey Evans, After School Remediation for Computer Skills, WECHS, effective 10/15/08
 Domonic Gladden, Volunteer Assistant Football Coach, WCMS, effective 2008-2009 SY
 Amos Irwin, After School Math Tutorial, WCMS, effective 2008-2009 SY
 Carol Johnson, Ticket Taker for Athletic Events, WCHS, effective 2008-2009 SY
 Shannon Jones, Junior Varsity Girls Basketball Coach, WCHS, effective 2008-2009 SY
 Brian Kaprive, After School Math Tutorial, WCMS, effective 2008-2009 SY
 Arnetta Lucas, After School Language Arts Tutorial, WCMS, effective 2008-2009 SY
 Paul Plummer, Ticket Taker for Athletic Events, WCHS, effective 2008-2009 SY
 Arconstar Powell, Homebound Teacher, WCHS, effective 2008-2009 SY
 Veronica Richardson, After School Math Tutorial, WCMS, effective 2008-2009 SY

Substitutes

Mary Alston, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY
 Novella Andrews, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY
 Angie Bland, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY
 Elizabeth Braxton, Substitute Bus Monitor, District-wide, effective 10/14/08
 Mel Jones, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY
 Esther Mayfield, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY
 Ruth Russell, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY
 Jennifer Wilker, Substitute Teacher, South Warren, effective 10/14/08
 Louise Wright, Substitute Child Nutrition Assistant, District-wide, effective 2008-2009 SY

Resignations

Emmy Coleman, Principal, WNTHS, effective 10/31/08
Towanda Crosson, Child Nutrition Assistant, WCMS, effective 09/24/08
Gloria Dunson, Child Nutrition Assistant, WCHS, effective 09/22/08
Lorraine Hardy, Child Nutrition Assistant, Mariam Boyd, effective 09/19/08
Betty Harris, Grade 4 Teacher, South Warren, effective 10/13/08
Karen Shinn, Mentor, WCMS/WECHS, effective 10/07/08
Chalisa Young, Teacher Assistant, Mariam Boyd, effective 10/08/08

Retirements

Ingrid Palmer, EC Teacher, WCHS, effective 10/17/08
Clyde Smith, HVAC Mechanic, District-wide, effective 10/01/08

Vacancies

Slot #2011, Central Office, Director of Testing & Secondary Education
Slot #2604, Maintenance Department, HVAC Mechanic
Slot #4002, Mariam Boyd, Exceptional Children Pre-kindergarten Teacher
Slot #3205, Northside, Pre-kindergarten Teacher
Slot #4015, WCHS, Exceptional Children Teacher
Slot #1066, WCHS, English Teacher
WCMS/WECHS, Mentor
Slot #1117, WNTHS, Computer Application/Digital Media Teacher
Slot #2023, WNTHS, Principal

Supplement Schedule for Central Office Administrators, effective 2008-2009 SY

Associate Superintendent, \$5,500
Assistant Superintendent, \$5,000
Executive Director, \$3,500
Director, \$2,500
Supervisor, \$2,300
Coordinator, \$2,100
Instructional Lead Teacher, \$2,000

Item #22: On motion by Mrs. Lassiter, which was seconded by Mr. Jones and duly carried by unanimous vote, the Board approved the revised Policy 3610 Counseling Program.

Item #23: Mrs. Scott and Mr. Jones attended a meeting recently held by the Warren County Training School-North Warren High School Alumni & Friends Association. The meeting was held to visit with Peter Ascoli who is the grandson of Chicago philanthropist Julius Rosenwald, former president of Sears, Roebuck & Company. Rosenwald funds were used to assist in constructing buildings on the North Warren campus in the 1920s. Mr. Ascoli has written a book about his grandfather and donated a copy of the book to the school district. Board members noted that they will enjoy reading this book.

Item #24: Mr. Cooper made the following announcements:

- NCSBA Annual Law Conference: October 15-17, 2008, Renaissance, Asheville, NC
- NSBA T + L Conference: October 28-30, 2008, Seattle, WA
- Board Meeting: November 3, 2008, 6:00pm Closed Session, 7:00pm Regular Meeting
- NCSBA Annual Conference: November 10-12, 2008, Koury Center, Greensboro, NC

- The Board of Education will be presented a special achievement award for training at the annual North Carolina School Boards Association. Board members asked Mr. Cooper to accept this award for the Board.

Item #25: Dr. Spain made the following comments:

- In addition to their agenda packets, Board members were sent a basketball schedule for Warren County High School.
- Three Board members and the Superintendent will be attending a conference and will not be available for the scheduled work session on October 28, 2008. In order to handle some personnel matters, a short call meeting will be held the week of October 20, 2008. Board members will be called to determine which day will be the best use.

Item #26: On motion by Mrs. Lassiter, which was seconded by Mrs. Scott and duly approved by unanimous vote, the meeting was adjourned.

**Minutes
Warren County Board of Education
October 23, 2008**

The Warren County Board of Education met on Thursday, October 23, 2008, at 5:30pm at the central administrative office for a call meeting. Members present were: Mr. Cooper, Dr. Grady, Mrs. Lassiter, and Mrs. Scott.

Item #1: Mr. Cooper announced the establishment of a quorum and called the meeting to order. Mr. Cooper asked for a moment of silence.

Item #2: Mr. Cooper called for approval of the agenda. On motion by Mrs. Lassiter, which was seconded by Mrs. Scott and duly carried by unanimous vote, the Board approved the agenda.

Item #3: Mr. Cooper asked for public comments. There were none.

Item #4: At 5:43pm on motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved convening in closed session to discuss confidential or privileged information and/or confidential student matters including student transfer requests as allowed under General Statutes 143-318.11(a)(1), to discuss legal matters or potential legal matters as allowed under General Statutes 143-318.11(a)(3), and to discuss personnel qualifications, competence, performance, character, or fitness as allowed under General Statutes 143-318.11(a)(6).

Item #5: At 6:55pm on motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved reconvening in open session.

Item #6: On motion by Mrs. Scott, which as seconded by Dr. Grady and duly carried by unanimous vote, the Board approved the Personnel Report as listed on pages 2, 3, 4, and 5. A resignation and a vacancy list were presented for information and acknowledged.

Employment

Donald Alston, English Teacher, WCHS, effective 11/01/08
Sonya Alston, Teacher Assistant, Mariam Boyd, effective 10/27/08
Thomas Conner, Exceptional Children Teacher, WCMS, effective 08/18/08
Yvonne George, Mentor, WCMS/WECHS, effective 11/03/08
Tracy Smith, Grade 5 Teacher, Northside, effective 10/24/08
Misty Weaver, Computer Application/Digital Media Teacher, WNTHS, effective 11/05/08

Substitutes

Fannie Williams, Substitute Bus Driver, District-wide, effective 11/01/08
Andrella Willis, Substitute Bus Driver, District-wide, effective 11/01/08

Resignation

Kathy Allen, Middle Grades Teacher, WCMS, effective 10/31/08

Vacancies

Slot #2011, Central Office, Director of Testing & Secondary Education
Slot #2604, Maintenance Department, HVAC Mechanic
Slot #4002, Mariam Boyd, Exceptional Children Pre-kindergarten Teacher
Slot #3205, Northside, Pre-kindergarten Teacher
Slot #4015, WCHS, Exceptional Children Teacher

Slot #1111, WCMS, Middle Grades Teacher
Slot #2023, WNTHS, Principal

Item #7: At 7:05pm on motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved convening in closed session to discuss personnel qualifications, competence, performance, character, or fitness as allowed under General Statutes 143-318.11(a)(6).

Item #8: At 7:25pm on motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the Board approved reconvening in open session.

Item #9: The Board did not act on a personnel recommendation from the Superintendent.

Item #10: Mr. Cooper made the following announcement:

- Board members were requested to contact their representatives regarding the \$750 million that are due the school districts in North Carolina for fines and forfeitures.

Item #11: Dr. Spain made the following comments:

- Leanne Winners with NCSBA asked Mr. Cooper to speak at a legislative subcommittee regarding a one hour arts requirement for graduation for all school districts. He provided an excellent presentation in opposition to this requirement. The legislature will consider this arts requirement on November 18, 2008.
- Board members were sent a memo on October 20, 2008, regarding the secondary schools deviating from the standardized dress code during homecoming week. Another memo dated October 23, 2008, was provided to Board members regarding the younger grades at Vaughan Elementary deviating from the standardized dress code for one day to wear Halloween costumes.
- A copy of the 2009-2013 Strategic Technology Plan was provided to Board members for information. This item will be brought to the November meeting for action. Board members requested a copy of the plan with markups that depict what changes were made from the previous plan.

Item #12: On motion by Mrs. Lassiter, which was seconded by Dr. Grady and duly carried by unanimous vote, the meeting was adjourned.

Meeting Date
Nov, 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.1

Item Title: America's Choice Update

Prepared by: Dr. Mason Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

This item is provided for information.

Supporting Information:

An update on Warren County High School's America's Choice implementation will be provided.

See additional information attached Funding Source: _____

Recommended Action: Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Warren County High School America's Choice Implementation Update

Presently there are two courses that are being taught in the 9th grade academy. They are:

Ramp – Up to Advanced Literacy (3 classes)

Ramp – Up to Algebra (2 classes)

Working directly with the administration and staff are:

A Design Coach

A Literacy Coach

The high school has implemented “Silent Sustained Reading,” an activity to prepare students for the 25 Book Campaign. The goal is to get all students to read 25 books this school year. The school is planning a celebration to kick-off this special activity. It will include parents as well as the community. The entire school reads during this special reading time.

The high school is implementing what is known as “The School Design Model” of America’s Choice. To prepare staff for full implementation, there are lots of staff development activities that will be included in the design. Thus far the high school has had the following:

1. Building Professional Learning Communities
2. America’s Choice (explaining the model)
3. Standards – Based Instruction
4. Performance Data

After each staff development activity, consultants come the next day for technical assistance for teachers. They go directly into classrooms to help teachers with certain routines that should be in place. Then they meet with the administration to debrief. They send a written report as well.

The first Network meeting was held on last week in Halifax County at Northwest Halifax High School. We met with the two high schools in Halifax County to discuss what’s happening in each school and had the opportunity to visit classrooms and talk with teachers. The next Network meeting will be held in Warren County at the high school. The date is December 10, 2008, from 8:00am to 4:00pm. We focused on doing classroom Focus Walks. This means that we will go into all classrooms to check to see if Word Walls are up, as well as if the objectives are written on the board.

The high school will have its first evaluation of what has been done thus far with the model on December 3, 2008 at the high school. A panel of cluster leaders will meet with the school leadership team to go through quality review.

The coaches and Ramp-Up teachers are attending staff development activities for design implementation.

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.2

Item Title: Second Reading of Policy 5000 Series

Prepared by: Mr. Evans Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Policy series 5000 (Community Relationships) is presented for information and a second reading. The complete set of series 5000 has been provided to Board members.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.3

Item Title: Charter School Enrollment

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

This item is provided for information.

Supporting Information:

The chart below outlines the number of Warren County students enrolled in various charter schools for the 2007-2008 and 2008-2009 school years and the reduction in funding for the school district:

Charter Schools	2007-2008 Students	2007-2008 Reduction in Local Funding	2008-2009 Students	2008-2009 Reduction in Local Funding
Cross Creek Charter	10 students	7,881.02	11 students	11,701.03
Franklin Academy	1 student	2,691.08	1 student	1,063.73
Gaston College Preparatory	7 students	6,727.70	11 students	11,701.03
Haliwa-Saponi Tribal School	43 students	41,615.63	42 students	44,676.66
Raleigh Charter High School	1 student	1,057.21	1 student	1,063.73
Rocky Mount Preparatory	3 students	3,556.07	5 students	5,318.65
Vance Charter School	20 students	20,759.48	25 students	28,049.50
Total Enrollment	85 students	\$84,288.19	96 students	\$103,574.33

The \$103,574.33 reduction in local funds is a \$19,286.14 increase in comparison to the \$84,299.19 reduction for the 2007-2008 school year. In comparing 2007-2008 to 2008-2009, the school district's enrollment this year for the first 20 days decreased by 79 students while charter school enrollment increased by 11 students. Therefore, a reduction in state funding for 2008-2009 has also occurred due to a lower Average Daily Membership (ADM) in comparison to the 2007-2008 school year.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.4

Item Title: Supplement Schedule

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Attached please find the Supplement Schedule effective with the 2008-2009 school year.

See additional information attached Funding Source: _____

Recommended Action: Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

**Warren County Public Schools
Supplement Schedule
2008-2009**

October 13, 2008

Certified Teachers & Certified Support Staff	
<u>Bachelor</u>	<u>Master</u>
1,900	2,000

Other Supplements	
HS Band	1,500
Coaches	Agree/Cont.

Incentive Bonus	
Sign-on Bonus of \$500 to a new classroom teacher who signs before school opening day.	

School-Based Administrators		
	<u>Principal</u>	<u>Asst. Prin.</u>
Elementary	3,000	2,000
Middle School	4,000	2,300
High School		2,500
High School Principal (Per # Students)		
000 to 100	2,500	
101 to 200	3,000	
201 to 300	3,500	
301 to 400	4,000	
401 to 500	4,500	
Over 500	5,000	

Collaborative Project Bonus	
5 years or more experience, fully certified	5,000
Fully Certified	4,000
Lateral Entry	3,000

System-Wide Administrators	
Associate Superintendent	5,500
Assistant Superintendent	5,000
Executive Director	3,500
Director	2,500
Supervisor	2,300
Coordinator	2,100
Instructional Lead Teacher	2,000

Extra-Duty Supplement	
Bonus of \$250 per month - serving in long-term for two staff positions beyond 90 days.	

National Board Bonus	
A one time bonus of \$500 to a teacher who earns National Board Certification.	

Annual Supplement for Certified Teaching Staff: Supplements will be awarded annually to certified teaching staff personnel. The amount of the supplement will be in accordance with their bachelors and masters degree. The supplement will be figured on a pro-rata basis if the teacher was not employed for the entire year. If a teacher begins employment on or before the 15th day of the month, that month will be considered as in service. If a teacher leaves the school district before the end of the first semester, the supplement will be forfeited. If a teacher completes the first semester, but leaves before completion of the second semester, the second half of the supplement will be forfeited. One-half of the supplement will be paid on the last board approved pay date in December and the other half will be paid in June.

Annual Supplement for Principals and Directors: Supplements will be awarded annually to principals and directors. The amount of the supplement will be in agreement with the approved budgeted amount. The amount of the supplement will be figured on a pro-rata basis if the principal or director was not employed for the entire year. If a principal or director begins employment on or before the 15th day of the month, that month will be considered as in service. One-half of the supplement will be paid in December and the other half will be paid in June.

Supplements 2008.101308

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
7.5

Item Title: Expansion Budget Update

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

This item is provided for information.

Supporting Information:

Attached is the itemized Current Expense Expansion Budget discussed at the August 11, 2008 and September 8, 2008, Board of Education meetings. The salary items include employers matching benefits.

See additional information attached Funding Source: _____

Recommended Action: Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

**Warren County Schools
Current Expense Expansion Budget Update
2008-2009**

Counselor - Warren County High School and Alternative Program (Shared)	49,223
NC Wise Coordinator (Began Late)	36,021
Lab online Instructor - Warren County High School	26,758
Teacher Supplements (Increased \$100 each)	26,401
Supplement Incentives for non-certified Staff	22,200
Media Center Circulation	34,456
	195,059

10/21/2008

ExpansionRevised.CE

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.1

Item Title: 2009-2013 Strategic Technology Plan

Prepared by: Dr. Withrow Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve the 2009-2013 Strategic Technology Plan for the school district.

Supporting Information:

In order to meet requirements set forth in Article 8, Part 3A of General Statute #115C-102.6C, school districts must have a technology plan approved by the Information Resource Management Commission and the North Carolina Department of Public Instruction. These approved plans are also requirements for Technology Literacy Challenge Fund Grants and E-rate monies. The current plan is required for 2008-2013. After approval by the local Board of Education, the plan must be submitted to the North Carolina Department of Public Instruction on or before November 5, 2008.

Attachment: Under Separate Cover

Funding Source: _____

Recommended Action:

Action

Estimated Cost: _____

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.2

Item Title: 2008-2009 Budget Amendment #1

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve amendment #1 to the 2008-2009 Fiscal Year Budget.

Supporting Information:

Attachments include a Budget Resolution and detail information sheet for amendment #1. This amendment is needed to maintain an un-appropriated balance and to cover accounts receivable.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

BUDGET RESOLUTION

Budget FY2009
Amend 1
Retro to July 1
(beginning budget)

BE IT RESOLVED by the Board of Education of the Warren County School Administrative Unit:

Section 1. The following amounts are hereby appropriated for the operation of the school administrative unit for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

State Public School Fund	<u>20,842,862.00</u>
Local Current Expense Fund	<u>5,199,804.83</u>
Federal Grant Fund	<u>4,256,563.35</u>
Local Capital Outlay Fund	<u>1,935,735.00</u>
School Food Service Fund	<u>1,605,550.00</u>
Trust & Agency Funds	<u>0.00</u>

Section 2. The following revenues are estimated to be available for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

State Public School Fund	<u>20,842,862.00</u>
Local Current Expense Fund	
State Allocations	559,140.00
Federal Allocations	215,281.00
Loc. Rev. Other Than Local Taxes & Co. Appropriation.	456,433.00
Fines & Forfeitures	160,000.00
County Appropriation. for School Current Expense	3,117,117.00
Fund Balance Appropriation - Education Reform	52,654.16
Fund Balance Appropriation - RRVEC	239,179.67
Fund Balance Appropriation	<u>400,000.00</u>
	<u>5,199,804.83</u>
Federal Grant Funds	<u>4,256,563.35</u>
Local Capital Outlay Fund	
State Allocations	812,502.00
Loc. Rev. Other than Taxes, Bldg. Fund & Co. Appropriation.	
County Appropriation. for School Capital Outlay Budget	323,400.00
County Appropriation. for School Capital Outlay Budget - Construction	560,000.00
Building Match	
Fund Balance	<u>239,833.00</u>
	<u>1,935,735.00</u>
School Food Service Fund	
USDA	1,230,000.00
Rev. Other than Taxes & Co. Appropriation.	<u>375,550.00</u>
	<u>1,605,550.00</u>
Trust & Agency Funds	
Loc. Rev. Other Than Taxes & Co. Appropriation.	<u>0.00</u>

Section 3. All appropriations shall firstly be paid from revenues restricted as to use and secondly from general unrestricted revenues.

Section 4. Capital Projects appropriated in the previous budget which are incomplete, will continue.

Section 5. The Superintendent &/or designee is hereby authorized to transfer appropriations within funds as needed.

Section 6. Funds from County Appropriations for expansion are contingent upon County Commissioner approval.

Adopted this the 3th day of November 2008,

Chairperson _____

**Budget Amendment Information
for
November 3, 2008**

Amendment 1

Local Capital Outlay

4.9105.800.529.700	New Tech High	-200,000.00
--------------------	---------------	-------------

The \$200,000 will still be a part of the Warren New Tech High School Project but will not be needed for expenditures within this school year. It will remain un-appropriated to cover accounts receivable.

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.3

Item Title: 2008-2009 Budget Amendment #2

Prepared by: Ms. Ginn Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve amendment #2 to the 2008-2009 Fiscal Year Budget.

Supporting Information:

Attachments include a Budget Resolution and a detail information sheet for amendment #2. This amendment is needed to adjust funding changes as follows:

- Per revision #10, state funds for FY09 have increased for Technology, Behavioral Support (Exceptional Children), and Literacy Coach.
- Local Current Expense received additional funding for Educational Reform and E-rate. Also, the In Step to School Wellness Grant had a balance as of June 30, 2008 (\$582.17) which needs to be appropriated this year.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

BUDGET RESOLUTION

Budget FY2009
Amend 2

BE IT RESOLVED by the Board of Education of the Warren County School Administrative Unit:

Section 1. The following amounts are hereby appropriated for the operation of the school administrative unit for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

State Public School Fund	<u>20,885,871.00</u>
Local Current Expense Fund	<u>5,285,654.91</u>
Federal Grant Fund	<u>4,256,563.35</u>
Local Capital Outlay Fund	<u>1,935,735.00</u>
School Food Service Fund	<u>1,605,550.00</u>
Trust & Agency Funds	<u>0.00</u>

Section 2. The following revenues are estimated to be available for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

State Public School Fund	<u>20,885,871.00</u>
Local Current Expense Fund	
State Allocations	634,140.00
Federal Allocations	225,548.91
Loc. Rev. Other Than Local Taxes & Co. Appropriation.	456,433.00
Fines & Forfeitures	160,000.00
County Appropriation. for School Current Expense	3,117,117.00
Fund Balance Appropriation - In Step to School Wellness	582.17
Fund Balance Appropriation - Education Reform	52,654.16
Fund Balance Appropriation - RRVEC	239,179.67
Fund Balance Appropriation	<u>400,000.00</u>
	<u>5,285,654.91</u>
Federal Grant Funds	<u>4,256,563.35</u>
Local Capital Outlay Fund	
State Allocations	812,502.00
Loc. Rev. Other than Taxes, Bldg. Fund & Co. Appropriation.	
County Appropriation. for School Capital Outlay Budget	323,400.00
County Appropriation. for School Capital Outlay Budget - Construction Building Match	560,000.00
Fund Balance	<u>239,833.00</u>
	<u>1,935,735.00</u>
School Food Service Fund	
USDA	1,230,000.00
Rev. Other than Taxes & Co. Appropriation.	<u>375,550.00</u>
	<u>1,605,550.00</u>
Trust & Agency Funds	
Loc. Rev. Other Than Taxes & Co. Appropriation.	<u>0.00</u>

Section 3. All appropriations shall firstly be paid from revenues restricted as to use and secondly from general unrestricted revenues.

Section 4. Capital Projects appropriated in the previous budget which are incomplete, will continue.

Section 5. The Superintendent &/or designee is hereby authorized to transfer appropriations within funds as needed.

Section 6. Funds from County Appropriations for expansion are contingent upon County Commissioner approval.

Adopted this the 3th day of November 2008,

**Budget Amendment Information
for
November 3, 2008**

Amendment 2

State Public School Fund		(per revision 010)			
PRC#					
015	Technology	1.5110.015.542		+	499.00
029	Behavioral Support	1.5210.029.142.354		+	37,275.00
052	Literacy Coach	1.5110.052.135		+	5,235.00
	Total State Public School Funds				<u>43,009.00</u>
Local Current Expense Funds					
PRC#					
071	Education Reform	SW (2.3390.071)	2.5351.071.198.344	+	37,500.00
071	Education Reform	MS (2.3390.071)	2.5351.071.198.354	+	37,500.00
502	In Step to School Wellness	(2.4910.502)	2.5840.502.411	+	582.17
856	E-rate projects	(2.3790.856)	2.5110.856.411	-	10,267.91
	Total Local Current Expense				<u>85,850.08</u>

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.4

Item Title: Gift to South Warren Elementary School

Prepared by: Mr. Evans Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve the donation of \$1,410.14 in uniform clothing from Walt's Uniform & Clothing to South Warren Elementary School.

Supporting Information:

In accordance with Policy 8410, the Board of Education must take action on gifts given to the schools and or the district. South Warren will receive a donation of uniform clothing valued at \$1,410.14 to help develop a clothing closet at the school. These items will help to insure that all students can comply with the Standardized Dress Policy. The school and the district administration are very appreciative of Mr. Williams' donation.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.5

Item Title: Gift to Vaughan Elementary School

Prepared by: Mr. Evans Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve the donation of an Outdoor Learning Center at Vaughan Elementary School provided by the Alana Liles and Chrissy Laureano Memorial Fund at a cost of \$2,500.

Supporting Information:

In accordance with Policy 8410, the Board of Education must take action on gifts given to schools and/or the school district. An Outdoor Learning Center is to be established at Vaughan Elementary School with plants and materials costing \$2,500 which is being donated by the Alana Liles and Chrissy Laureano Memorial Fund. Alana and Chrissy are former students at Vaughan. The Outdoor Learning Center will include a weather station, butterfly garden, flower beds, hardwood and fruit trees, a small pond for aquatic plants, and planting areas for students. Every component of the Outdoor Learning Center has been chosen because of its relation to the North Carolina Standard Course of Study for kindergarten through fifth grade. The labor for this center will be provided by a local boy scout and will be supervised by Donna Liles, mother of Alana and teacher at Vaughan Elementary School, and Tammy Rodwell, mother of Chrissy and school nurse at Warren County High School. The school and district administration are very appreciative of this donation and look forward to this wonderful addition at Vaughan.

See additional information attached

Funding Source: _____

Recommended Action:

Action

Estimated Cost: _____

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.6

Item Title: Modification to School Calendar

Prepared by: Mr. Evans Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve staff members who work in the central office, maintenance department, and transportation department to take the Veteran's Day holiday on either November 11, 2008 or January 2, 2009.

Supporting Information:

The school calendar for grades kindergarten through eighth grade lists November 11, 2008 as a holiday for Veteran's Day. However, the school calendar for grades nine through twelve lists November 11, 2008 as a school day in order to align with Vance-Granville Community College's calendar. The administration is recommending that staff members who work in the central office, maintenance department, and transportation department be approved to take the Veteran's Day holiday on either November 11, 2008 or January 2, 2009.

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.7

Item Title: Overnight Field Trip Request

Prepared by: Dr. Mason Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve the attached overnight field trip request.

Supporting Information:

In accordance with Policy 5430, the Board of Education must approve overnight field trip requests. An overnight field trip request is attached as listed below:

Warren County High School Students Against Destructive Decisions (SADD) and
Students Against Violence Everywhere (SAVE) Chapters
Student Members
Annual Conference
Raleigh, North Carolina
November 21-23, 2008

See additional information attached

Funding Source: _____

Recommended Action:

Estimated Cost: _____

Action

Consideration

Information

Other: _____

Superintendent: _____

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						

Warren County Schools
Overnight Field Trip and Activity Bus Van Request
 Note: This form must be submitted to the Superintendent on the Monday prior to the Board of Education meeting for approval.
 This form should be typed.

School: 352 Grade: 9-12 Date(s) of Trip: Nov 21-23, 2008 Department/Club: SADD S.A.V.E Chapter of WCHS
 Destination: Annual Conference at Hilton North Raleigh Hotel
 City: Raleigh State: NC
 310: Hawkins Ed. Center 330: Marian Boyd Elementary
 340: Northside Elementary 344: South Warren Elementary
 348: Vaughan Elementary 352: WCHS
 354: WCMS

Departure Date: 11/21/08 Time: 12:00 p.m. Return Date: 11/23/08 Time: 2:00 p.m.
 Describe the fully the site(s) to be visited and the activities to be engaged in by participants: Hilton North Raleigh Hotel
Conference workshops, presenters program training and Sat. evening banquet.
 Relate the trip's activities to the specific portion of the curriculum under study: _____
The annual conference for the SADD members to better help and guide them to make good decisions on

Expenses to be incurred per student:
 Registration: \$ 90.00 Hotel/Motel: \$ _____ Transportation: \$ 0.00 Food: \$ 0.00 Other: \$ _____
 Student Cost: \$ 45.00 Chaperone Cost: \$ 45.00 Insurance information on file for each student: Yes No

Bus Driver(s): _____
 I have approved this activity and this request is submitted with full knowledge and understanding of the Warren County Board of Education policies governing use of activity buses.

Sponsor's Signature: Patricia K. Hannon Date: 10-30-08

As principal I have collected and placed on file a signed copy of the Field Trip and Medical Treatment Consent Form for each student participating in this trip and confirm that each student attends the Warren County School system. Furthermore, all adults serving as chaperones are Warren County School employees, parents of students on the field trip, and/or school volunteers.

Principal's/Director's Signature: Carolyn Faucett Date: 10/31/08

Board of Education Approval: _____ Date: _____

Bus or Van Requested	Number Requested	Student Passengers	Teacher(s) Passengers	Chaperone(s) Passengers	Total Number Passengers
Bus	1	13	1	2	16

Mode of Travel: Commercial Coach Other (please specify) _____

BUS GARAGE USE ONLY:
 Date Received: _____ Vehicle(s) Approved: _____ Bus(es): _____ Van(s): _____
 Signature: _____ Date Approved: _____

Original: Submit To Supt's Office _____ Transportation _____
 _____ School (Once Approved) IS-112 Revised 07/2004

Meeting Date
Nov. 3, 2008

Warren County School District
BOARD AGENDA ITEM

Agenda Item No.
8.8

Item Title: Personnel Report

Prepared by: Dr. Polakiewicz Approved by: Dr. Ray V. Spain Date: Oct. 31, 2008

Recommendation:

The Superintendent recommends that the Board approve the Personnel Report as presented.

Supporting Information:

The personnel report is presented for approval. A vacancy list, along with any applicable transfers, resignations and retirements, is provided as information.

Attachment-Board Members Only

Funding Source: _____

Recommended Action:

Action

Estimated Cost: _____

Consideration

Information

Other: _____

Superintendent:

Board Member	Motion	Second	Aye	Nay	Abstain	Other
Cooper						
Grady						
Jones						
Lassiter						
Scott						