



Warren County Schools
Request For Proposals
For
8+ Collaborative Program

Funded by
School Improvement Grant

Issued November 4, 2011
Available via Warren County Schools Website
Proposers Response Deadline November 25, 2011 4:00pm

Issued by
Warren County Schools for Warren County High School
109 Cousin Lucy's Lane
Warrenton, NC 27589

Summary

Warren County Schools is accepting proposals for the development and implementation of the 8+ Collaborative Program. The proposals may be from public and private not-for profit and for-profit education organizations to provide alternative services to our over-aged middle school students. The services will be provided at Warren County High School. Our over-aged students are those who are two or more years behind their original peer cohort groups.

The Committee is seeking an educational contractor with demonstrated experience in alternative junior to secondary education programs.

Purpose of Request

Warren County Schools request proposals to provide alternative services to over-aged middle school students to assist with remediation in an effort to accelerate their learning. These services will be funded through the School Improvement Grant for the 2011-2012 school year. The sole purpose of this RFP is to allow various vendors to submit proposals for these types of services.

Proposal Guidelines

This is an open process.

Proposals received after 4:00pm/Friday, November 30, 2011, will not be considered and will be returned unopened.

The proposal must contain the signature of an agent of the company submitting the proposal.

The price you quote should be inclusive. You must provide an itemized list of fees and/or charges with complete explanations.

Targeted Population

The services rendered will target a specific group of twenty-five to thirty-five middle school students who are two or more years behind their peer cohorts due to various reasons. This program will be implemented during the regular school day and will be housed at Warren County High School. The group includes students who may have academic deficiencies in the areas of English/Language Arts and Mathematics.

Program Description

The program design must focus on the development and full implementation of the 8+ Collaborative Program. The major focus will be on the core areas, English/Language Arts and Mathematics. The academic program proposed must focus on targeted learning opportunities that will provide students with instruction that is differentiated and accommodates various levels. These instructional strategies will serve as a motivational tool that will promote a positive learning environment. The academic program must include clearly defined procedures for pre and post assessments geared toward accelerated student learning in an effort to move students forward. The program should involve few electives and some interaction with age-level peers. These electives may be provided by the host school.

To be effective the program and/or services must:

- Provide targeted reading instruction twice daily
- Provide targeted math instruction twice daily
- Focus on core content providing few electives
- Provide blended traditional and non-traditional methodologies to instructional deliverance (blended instruction)
- Provide strong academic support and guidance
- Administer reading and math diagnostic assessments upon initial enrollment to identify student needs and specific gaps in education
- Include a parental and student participation agreement
- Regular parent contact embedded into program
- Develop adult/student mentor program
- Integrate Life skills curriculum with some inclusion of character education
- Develop leadership skills
- Provide ongoing assessments

Objective

Our primary 8+ program objective is to provide our over-aged students an educational opportunity for success through academic acceleration and skill development. After the initial year of intensive instruction in core areas these students may have the opportunity to transfer into grade level courses depending on individual academic performance.

Our Vision:

Our vision is to implement an instructional program that is customized to develop a series of areas for these students. This program will serve as a tool to:

- Empower and motivate students
- Increase student performance
- Improve student learning
- Provide an alternative learning opportunity
- Provide dropout prevention interventions
- Increase Parental Involvement

Implementation

- Implementation Date: January 2012
- Two Highly Qualified teachers will coordinate and co-lead the program
 - English/Language Arts Teacher who may have endorsements/certifications in Reading and/or Special Education
 - Mathematics Teacher
- Training and Professional Development must be rendered prior to startup
 - Must provide pre-service training on instructional programs
 - Must continue regular scheduled ongoing professional development
 - Training must be provided for all who are involved in the implementation of the programs of study
 - Initial trainings and ongoing instructional support around instructional model selected (are to include various focus topics)
- Initial meetings/conferences to be conducted with the parents and students
- Progress reports provided on a weekly basis
- Increase awareness of mission and promote involvement of parents, community, and staff

Make the 8+ Collaborative an effective comprehensive instructional program that will explicitly target over-aged student needs in an effort to promote their learning and overall success.

Timeline

- The RFP is dated November 4, 2011. Proposers may access a copy via Warren County Schools website, www.warrenk12nc.org
- Proposals should be postmarked by or delivered on or before Wednesday, November 30, 2011 no later than 4:00pm to:

Dr. Ray Spain, Superintendent
109 Cousin Lucy's Lane
PO Box 110
Warrenton, NC 27589

- Proposals will be evaluated immediately thereafter. During this time we may require interviews at our office with the evaluation team. You will be notified if requested.
- The name of the partner selected will be decided on or before December 20, 2011.

Budget

Please provide a detailed cost proposal to accomplish the implementation of services described in your proposal. The budget must include all items necessary for the full development and implementation of the program.

Scope of Work

The scope of the 8+ Collaborative Program is to provide educational services to Warren County middle school students who are two or more years behind their cohorts. We are seeking proposals that offer a comprehensive approach to teaching and learning.

The services within the program proposal will assist in the development of:

- Strategic partnerships
- Measureable evaluations periodically
- Systems that accommodate student learning
- Activity reporting
- Continuous improvement

The services must have an approach that will raise student achievement and involve a rigorous method to teaching the core areas to the targeted group. The instructional approach must be aligned to the curriculum framework and assessed often. The program must include support for

students' social and emotional development and provide age appropriate interventions that address student motivation and discipline.

There must be professional development for the teachers tailored to the curriculum being used to implement services as well as to assist with the overall success of the student population.

It is essential that the services rendered provide a bridge for parent and community engagement that builds commitment to the establishment and support of the program.

Qualifications

- Provide evidence of at least two years experience operating and providing services to brick and mortar public schools.
- Provide evidence of at least two years experience providing comprehensive alternative instruction such as online learning programs.
- Provide evidence of experience blending online learning with classroom instruction.
- Describe applicant's experience serving students who are two or more years behind their cohort. (Provide data if possible)
- Explain how the applicant will provide online coursework in English/Language Arts and Mathematics aligned on both State Standards and Common Core.
- Explain how the applicant will blend online learning and classroom instruction to provide English/Language Arts and Mathematics remediation.
- Explain how the applicant will provide academic support and guidance.
- Describe the implementation training and instructional support that the applicant will provide to the program staff.
- Describe the on-going professional development that the applicant will provide to the program staff.
- Provide at least three references for the services and programs that you are proposing to implement

Evaluation Criteria

The following criteria will form the basis upon which Warren County will evaluate proposals. The mandatory criteria must be met and include:

Ten (10) copies of your proposal must be received no later than 4:00pm Friday, November 25, 2011. Your proposal must include a cost proposal as described. All costs associated with the delivery of the program should be presented in a flat rate, fee for service format.

Deliver proposals to the attention of:

Dr. Ray Spain, Superintendent
109 Cousin Lucy's Lane
PO Box 110
Warrenton, NC 27589

Proposals that meet the mandatory requirements, as stated above, will be evaluated with the following criteria:

- Suitability of the Proposal – the proposed solution meets the needs and criteria set forth in the RFP
- Expertise in rendering and communicating appropriate instructional services is evident by proposal and references
- Capabilities - Prior work demonstrates innovative, effective, and engaging
- Experience - Proposers has successfully implemented similar programs and has the qualifications necessary to provide adequate services
- Value/Pricing – The price is commensurate with the value offered by the proposer.
- Depth of Staff – The proposer has appropriate staff to develop this program within the time frame requested
- Proposal Presentation – The information is presented in a clear, logical manner and is well organized
- Demonstrated commitment to high service level agreements
- Sustainability

Should you have any questions about this RFP, please contact:

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