

DO NOT WRITE IN THIS SPACE

_____ Date Received

_____ Grant Award

The Warren Education Fund

Minigrants for Classroom Projects Application

Application Deadline: May 15, 2010

Grant Guidelines

- ◆ Applicants must be certified teaching staff.
- ◆ Project activities must (1) be a part of the instructional process (2) be creative and innovative and (3) directly involve or benefit students.
- ◆ Minigrant project awards average \$500 each.
- ◆ Project directors have from the date of the award to the end of the academic year to carry out the project unless otherwise indicated.
- ◆ **ALL** applicants will be notified of the status of their proposal after the Minigrant Review Committee has selected Minigrant winners.

The completed proposal must include your principal's signature of approval, and should be submitted to the Superintendent of Schools, Warren County Schools, PO Box 110, 109 Cousin Lucy's Lane, Warrenton, NC 27589.

The signatures of the principal and the superintendent will serve as verification that there are no funds in the school system to sponsor the project.

Applicant's Name		Amount of Request	
School Name	Home Address	City	Zip
School Address	Home Phone		
School Phone			
Subject Areas and Grades Taught			
Project Title			
Applicant's Signature		Principal's Signature	
Date		Date	
		Superintendent's Signature	
		Date	

1. *Project Description:*

A. Explain the project. (What will be done by whom, for whom, when, where, and with what resources? Be sure to be specific about the number of students involved.)

B. What is new and innovative about the project?

2. *Goal of the Project:*

A. What will the project seek to accomplish? What is its purpose?

B. What effect will the project have on present and future educational needs of the students involved?

3. *Background of the Project:* Why do you think there is a special need for this project?

4. *Project Duration:* Please provide a schedule of project events. Be as specific as possible. (Reminder: Projects should be completed by the end of the academic year unless extenuating circumstances are specifically explained.)

5. *Results:* How will you determine whether your objectives have been achieved and whether your project is successful? How will these results correlate to the goals of the project? (Note: State your results in tangible, measurable terms. For example: Average reading scores will improve one grade level.)

6. Project Budget: Include specific information *in categories* to show types of materials and equipment and to specify costs of these. Categories to be used could include materials, equipment, transportation, honorarium, food, etc. Attach additional pages if necessary.



The Warren Education Fund
Making an Imprint

P.O. Box 110
Warrenton, NC 27589

The Warren Education Fund seeks to enhance educational opportunities for children and to develop projects that will foster community support for and interest in the public schools of Warren County.

Mission Statement, 1987