



**North Carolina Science Festival**  
Morehead Planetarium and Science Center  
University of North Carolina at Chapel Hill  
Campus Box 3480 | 250 E Franklin St.  
Chapel Hill, NC 27599-3480  
(919) 843-8329

Greetings Jerome Williams!

Thank you for your commitment to bring an exciting STEM initiative, the North Carolina Gravity Games, to your school with the support of grant funds from the North Carolina Science Festival. This letter outlines important details regarding your obligations in return for receiving \$1000. Please notify us immediately if you have any questions or concerns.

Your school agrees to the following:

- Produce at least 1 engineered vehicle.
- Participate with at least 1 team in the North Carolina Gravity Games in Lenoir, NC on April 13<sup>th</sup>, 2019.
- Submit W-9 with appropriate tax information and a direct deposit form.
- Use funds solely for supplies, travel, and activities related to the project.
- Document the engineering process with pictures and captions or a video.
- Complete a brief evaluation of the program after the competition.
- Submit a list of expenses outlining how the funds were used.
- Return any unused funds to Morehead Planetarium & Science Center within 60 days after the event.

**If, for any reason, you find that you will be unable to complete the program, please let us know as soon as possible.**

We look forward to helping you share science with your team!

Jonathan Frederick  
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919-843-8329

Erik MacIntosh  
Programs Manager, NC Science Festival  
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919-962-3274

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Signature

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Date

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Club/Organization name

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Title

Please sign and return as a PDF document to [ncscifest@unc.edu](mailto:ncscifest@unc.edu).